

PTO Meeting Minutes

September 10, 2007

Location: Deerfield Elementary School Library

Present: Kelli Ezzell, Lesa Herms, Beth Vander Grinten, Mark Becker, Kristin Leigh, Belinda Storms, Sheryl Norton, Carolyn Duffy, Michele Wee, Mary Winker, Becky Collar, Valerie Bultman, Darnell Reppen, Jen Roades, Amy Graves, Natalie Cwik, Anna Ehrhart, Peggy Pope, Sandy Fischer, Jen Stevens, SuAnn Bartenhagen, Kristin Wild, Julie Schifano

Meeting Called To Order: 6:38 pm

Committee Reports:

- PTO Officers/Reports
 - Treasurer's Report – Belinda Storms
 - ✓ Balance as of 09/10/07 is \$5,207.38 in checking and \$4,200 in savings.
 - ✓ PTO Today – Offering Free Snacks, ordering in conjunction with Homecoming.
 - ✓ PTO Insurance renews in November and will be renewed.
 - Open House – Beth Vander Grinten & Peggy Pope
 - ✓ Date – September 19th, 5:00pm-6:30pm.
 - ✓ Dinner will be provided for the teachers starting at 4:00pm
 - ✓ School theme is “TEAM” (Together Everyone Accomplishes/Achieves More), Faculty, Staff and Students will dress in Team Sports Jerseys to promote theme.
 - Enrichment Committee – Carolyn Duffy
 - ✓ Tentative Enrichment Schedule provided including enrichments each month except December.
 - September 18th – “Count on Me” by Motivational Productions
 - October 22nd – Science Night by UW Madison Biology Department. Open to the public, 5:00pm-7:00pm.
 - ✓ Motion made by Belinda Storms to approve tentative budget of \$2,945 for the 2007/2008 Enrichment Schedule, 2nd by Becky Collar. Discussion all in favor of this. All approved.
 - Craft Fair – Lesa Herms, Becky Collar, Sheryl Norton
 - ✓ Booths – Becky Collar
 - We have placement for 102 booths, this includes gymnasium, atrium, hallways and outside. Currently 96 booths have been reserved.
 - ✓ Raffle Tickets/Prizes – Sheryl Norton and Kristin Wild
 - Prize donations are under way. Please contact Kristin Wild if you have a prize to donate. New this year we are adding a “prize challenge” between the PTO and DES Staff. Each will be creating a gift basket to be given away as raffle prizes, depending on size, maybe two of our largest prizes. Wild Company Realtors is looking to donate Badger Tickets, depending on game dates.
 - Raffle tickets are being printed. As in the past they will be distributed through student backpacks upon notification and approval from parents.
 - **NOTE:** This is our biggest fundraiser and we ask each family to do their part by selling/buying at least 30 tickets.
 - ✓ Publicity – Lesa Herms
 - Many volunteers are needed, contact Lesa Herms.

- Market Day – Anna Ehrhart
 - ✓ We will have new expanded pick-up hours this year. Pick-up will be from 3:00pm – 5:00pm to accommodate more families.
 - ✓ Truck arrives at school at 1:45pm. The more volunteers we have, the faster we can unload and distribute the orders. If available on Pick-up days, call Anna Ehrhart.
 - ✓ September profits are contributed to Middle School, each month thereafter is profits to DES. Each grade level sponsors a month and in return receives \$75 to share between their classrooms.
- Santa Secret Shop – Val Bultman
 - ✓ Tentative dates are set for December 4-6th, 2007.
 - ✓ Discussion included should we continue this or not. The past two years the PTO has lost money on this event and as a minimum we should be breaking even. Past input by DES staff had pros and cons as to whether we should continue this event.
 - ✓ If Santa Secret Shop is to continue, discussion included that more volunteers is a must. Suggestion made to contact senior citizens to help.
- Principals Report – Mark Becker
 - The first two enrichments are coming soon. September 18th is “Count on Me” and October 22nd is Science Night from 5:00pm-7:00pm in Elementary Gymnasium.
 - DES is proud to announce we have a new Spanish teacher – Margaret Franzen
 - In a survey, the teachers were asked: What is the best thing about our school? Some great feedback was received including:
 - ✓ Supportive, Caring Staff
 - ✓ Excellent Facility
 - ✓ Strong Parental and Community Support (PTO)
 - ✓ Small Community
 - ✓ Great Kids
 - ✓ High Expectations
 - ✓ Emphasis on well-rounded children
 - ✓ Small Class Sizes
 - ✓ Great Specials Programs (ie: Spanish)
 - DES is working on Anti-bullying – pledge, reporting etc. and making good choices.
 - DES has received a \$2,500 grant in conjunction with the Deerfield Village for a climbing wall. To receive this grant, matching funds are needed. Discussion included utilizing \$1,200 that was not spent following the 2006/2007 school year. The Josh Fischer Memorial Fund may consider contributing funds as well. The discussion was tabled so that more information could be provided including exact dollar amount needed as well as the time-frame that matching dollars are needed.
- Teacher Representative Report – Kristin Leigh
 - Open House is September 19th. Parents and students are encouraged to attend. November Parent/Teacher Conference sign-up sheets will be available. In the spirit of the “TEAM” theme, each family is encouraged to trace and decorate a hand for their family.
 - Wishing Tree – The PTO is creating a Wishing Tree were DES Staff can make a “Wish” for an item needed in their classroom. Parents, Grandparents or Guardians can take an apple from the tree and donate that item to the staff person making the request. Thank you to Jen Roades and Robin Fahler for creating the tree.

- New Business
 - Book Fair – Darnell Reppen
 - ✓ The Scholastic Book Fair will again be in conjunction with the Parent/Teacher Conferences and will be held November 19-21. To make this successful, we parent volunteers. Please contact Darnell Reppen if you are able to help with this great event!
 - Request was made by Belinda Storms on behalf of the DMS/DHS PTO for \$175 for lettering on the Deerfield School District Vans. The district vans currently are used by all schools for transportation for various functions. The vans do not have any lettering on them identifying them with our school district. The DMS/DHS PTO would like the DES PTO to contribute ½ of the total cost as the vans are used by DES as well. The cost per van would not exceed \$175.
 - ✓ Motion made by Valarie Bultman to contribute up to \$175 for lettering for the Deerfield School District Vans, 2nd by Becky Collar. Discussion all in favor of this. All approved.
- Old Business
 - Tax Exempt Status – Kelli Ezzell
 - ✓ Discussion tabled due to time constraints.
- Other
 - Habitat for Humanity – Kristin Wild
 - ✓ Habitat for Humanity is coming to Deerfield Spring 2008. Applications are being accepted. There will be a raffle, tickets are available for \$20 each.
 - WKCE Testing Snacks
 - ✓ Parent volunteer needed to solicit snacks for 3rd Grade through 6th Grade WKCE testing.
 - **NOTE:** Following meeting Mary Hilsenhoff volunteered to contact parents for snack donations.
 - Homecoming
 - ✓ The PTO will again be providing treat bags to be handed out following the parade to all DES students. Peggy Pope will make the treat purchases and baggies and deliver to DES. Amie Hruby will coordinate with Student Action Committee to prepare treat bags for distribution.
- Adjourn – 8:00 pm